



BOARD OF DIRECTOR AGREEMENT

As a member of the Board of Trustees of Megan Meier Foundation, I am fully committed to the vision and work of the Foundation and am dedicated to carrying out its mission. I understand that in accepting this position on the Board I am responsible, along with my fellow board members, for the governance and fundraising for the organization and that I will take an active part in reviewing, approving, monitoring, and achieving our objectives.

1. I take responsibility for knowing as much as I can about the Megan Meier Foundation, its work, its programs, its outreach, and its vision for the future.
2. I accept the mission of MMF and understand through my efforts, I can contribute to the health and vitality of its service and work.
3. I will give a financial donation each year to MMF, one that I feel is in line with my passion for and connection to MMF.
4. I will be an enthusiastic booster and positive advocate for MMF.
5. I will engage actively in fundraising in whatever ways are best suited for me and most effectively serve the purposes of MMF. This can include individual solicitation, involvement in special events, writing appeals and other ways. I am willing to make a good-faith agreement to do my very best to raise as many funds as I can for MMF.
6. I will attend at least 75% of the annual board meetings, make myself available for phone consultations, and serve on at least one committee.
7. I understand that one of my responsibilities is to identify possible new board members that have an expertise in anyone of the following: accounting, fundraising, grant writing, non-profit management, business management, event planning, marketing/PR, media relations or other fields that the board feels will be appropriate in the furthering the mission of the foundation. **I am responsible for providing 1 new board member referral each fiscal year.**
8. Through the committee, I am required to meet the standards and necessary responsibilities outlined by my respective committee. **I am encouraged to invite 1 additional contact to participate as a committee member.**

9. **I will contribute my time, talent, and/or treasures to the Foundation.**

- a. Time - I am committed to being present and active at each board meeting, committee meeting, and Megan Meier Foundation event. Through volunteering, I will help the Foundation continue to provide its services to children, families, and schools in the community. I am willing to accept committee assignments and complete them thoroughly and on time.
- b. Talent - I am prepared to share with the organization my professional knowledge and expertise. For example, if I work in finance, I am able to provide additional financial oversight to develop the budget.
- c. Treasure - In addition to being committed to the vision of the Foundation and its mission, I understand that it is my duty to make certain that we have the necessary funds to meet our mission. I will actively engage in fundraising in whatever ways are best suited for me and most effectively serve the purposes of the Megan Meier Foundation. These may include individual solicitation, undertaking special events, writing mail appeals, and the like. I am willing to make this good-faith agreement to do my best and to raise as much money as I can.

10. I will work with other board members in developing our dreams and high expectations for the future, and will take an active part in reviewing, approving, monitoring, and achieving these objectives. I shall evaluate the progress and results of the Foundation by asking appropriate and searching questions: Are we doing as well as we should? Are we meeting our goals and objectives? Are we serving students to optimum levels? If not, why not? Are we getting better and better results as time goes on?

11. I understand as a Board member, I lead the way. I am a model for others to follow. If I, as a Board member, do not care enough to work and give, why should anyone else? I will be an enthusiastic booster, a positive advocate for the Megan Meier Foundation.

12. **I will serve 1 term (3 year) membership on the board.**

In signing this document, I understand that I agree with the above standards of measurement and achievement established. I also understand that no quotas are being set, and no rigid standards of measurement and achievement are being established. Every board member makes a statement of faith to be a partner with every other board member to strive for the success of our great cause. We trust each other to carry out the above agreements to the best of our ability.

(Signature)

Board Member

(Date)



Duty of Care

- Each board member has a legal responsibility to participate actively in making decisions on behalf of the organization and to exercise his or her best judgment while doing so.



Duty of Loyalty

- Each board member must put the interests of the organization before their personal and professional interests when acting on behalf of the organization in a decision-making capacity. The organization's needs come first.



Duty of Responsibility

- Board members bear the legal responsibility of ensuring that the organization complies with the applicable federal, state, and local laws and adheres to its mission.

In turn, the Megan Meier Foundation is responsible to you in a number of ways. Here are some:

1. You will regularly receive status reports and information about our work, service, and progress.
2. You can call on the staff at any time to discuss programs and policies, goals, and objectives.
3. You can count on the staff to support your work in every way possible.
4. We shall do our best to make board meetings as substantive and productive as possible—with as little lost and meaningless time as possible.
5. Board members and staff will respond to the best of their ability in a straight-forward and thorough manner to any questions you have that you feel are necessary to carry out your responsibilities to the Megan Meier Foundation.
6. You can expect the staff and all board members to make this the most rewarding and fulfilling volunteer experience you have ever had.